

**AMENDED
MEMORANDUM OF UNDERSTANDING
FOR
COOPERATIVE, COMPREHENSIVE AND CONTINUING
TRANSPORTATION PLANNING
AND THE ESTABLISHMENT
OF A RURAL PLANNING ORGANIZATION
FOR**

The County of Edgecombe and the participating municipalities therein; the County of Johnston and the participating municipality therein; the County of Nash and the participating municipalities therein; the County of Wilson and the participating municipality therein; and the North Carolina Department of Transportation (NCDOT) (hereinafter collectively, "the Parties").

WITNESSETH

Whereas, on October 7, 2002, the Parties entered into a Memorandum of Understanding which created the Upper Coastal Plain Rural Planning Organization (hereinafter, "RPO"); and,

Whereas, the RPO provides rural areas the opportunity to work in partnership with the NCDOT toward development of sound, short and long-range transportation planning for rural areas; and,

Whereas, the Parties have agreed to amend the original Memorandum of Understanding.

Now, therefore, the following Amended Memorandum of Understanding is made on this the 31 day of January, 20018

Section 1. It is hereby agreed, that the County of Edgecombe and the participating municipalities therein; the County of Johnston and the participating municipality therein; the County of Nash and the participating municipalities therein; the County of Wilson and the participating municipality therein; and the NCDOT intend to establish and participate in a RPO created for the general purposes and responsibilities outlined in the following:

1. Develop long-range local and regional multi-modal transportation plans in cooperation with the area Metropolitan Planning Organizations (MPOs) and the NCDOT.
2. Provide a forum for public participation in the rural transportation planning process.
3. Develop and prioritize suggestions for transportation projects that the RPO believes should be included in the State Transportation Improvement Program (STIP).
4. Provide transportation-related information to local governments and other interested organizations and persons.

Section 2. It is hereby further agreed that transportation plans and programs and land use policies and programs for the RPO will be coordinated by Nash County, an agency selected on behalf of participating local governments and the NCDOT, to be the administrative entity and to serve as the lead local planning agency for coordinating transportation planning in the four county planning area. The RPO hereby authorizes **Nash County** to be the recipient of any funds appropriated to the RPO by NCDOT pursuant to North Carolina General Statute 136-213(c).

Section 3. Establishment of Transportation Advisory Committee (TAC). A TAC is hereby established with the responsibility for serving as a forum for cooperative transportation planning decision making for the RPO. The TAC shall have the responsibility for keeping the local elected governing boards informed of the status and requirements of the transportation planning process; to assist in the dissemination and clarification of the decisions, inclinations, and policies of the local elected governing boards and the NCDOT; and to help ensure meaningful public participation in the rural transportation planning process.

1. The TAC will be responsible for carrying out the following:
 - A. Establishment of goals, priorities, and objectives for the rural transportation planning process.
 - B. Endorsement and review of changes to adopted transportation plans within the RPO.
 - C. Endorsement, review, and approval of a Planning Work Program (PWP) for transportation planning which defines work tasks and responsibilities for the various agencies participating in the RPO.
 - D. Endorsement, review, and approval of transportation improvement projects that support and enhance both regional and local transportation in the four county RPO.
2. The membership of the TAC shall consist of the following:
 - A. Edgecombe County
 - One Commissioner representing the County of Edgecombe; and
 - One elected official from the RPO member municipality with the largest population in Edgecombe County that is not a member of an MPO; and
 - Two at large elected officials from two different RPO member municipalities therein.
 - B. Johnston County
 - One Commissioner representing the County of Johnston; and
 - One elected official from the RPO member municipality with the largest population in Johnston County that is not a member of an MPO; and
 - Two at large elected officials from two different RPO member municipalities therein.

- C. Nash County
 - One Commissioner representing the County of Nash; and
 - One elected official from the RPO member municipality with the largest population in Nash County that is not a member of an MPO; and
 - Two at large elected officials from two different RPO member municipalities therein.

 - D. Wilson County
 - One Commissioner representing the County of Wilson; and
 - One elected official from the RPO member municipality with the largest population in Wilson County that is not a member of an MPO; and
 - Two at large elected officials from two different RPO member municipalities therein.

 - E. One member from the North Carolina Board of Transportation representing Division 4.
3. The Commissioner representing each county on the TAC shall be elected every year by the Board of County Commissioners of each County in regular session. In addition, prior to December 31 of each year the county commissioners from each county shall determine the two at large municipalities. The municipal member representing each of the three municipalities on the TAC shall be elected each year by the governing body of the municipality in regular session. All terms of appointment to the TAC shall be for one year. Reappointment is possible. One alternate may be designated for each member providing they meet the same criteria as the original appointee.
 4. An RPO TAC membership roster will be compiled and updated at least annually, listing each attendee and alternate, if applicable, for each member county or municipality. The membership of a county or municipality member who fails to send the appointee or alternate to two consecutive RPO meetings will be designated as a vacant seat and will not count towards quorum. Attendance at future meetings will reinstate the member.
 5. A quorum is required for the transaction of all business, including conducting meetings or hearings, participating in deliberations, or voting upon or otherwise transacting the public business. A quorum consists of 51% of the members of the TAC, plus as many additional members as may be required to ensure that 51% of possible votes are present. The TAC will meet as often as it is deemed necessary, appropriate and advisable. On the basis of majority vote of its membership, the TAC may elect a member of the committee to act as chairperson with the responsibility for coordination of the committee's activities.
 6. Nash County will provide staff to the TAC.

Section 4. Establishment of Technical Coordinating Committee (TCC). A TCC shall be established with the responsibility of general review, guidance, and coordination of the

transportation planning process for the RPO and the responsibility for making recommendations to the respective local, state, and federal governmental agencies and the TAC regarding any necessary actions relating to the continuing transportation process.

1. The TCC shall be responsible for development, review, and recommendation for approval of the PWP for the RPO, the STIP requests, and revisions to the STIP.
2. Membership of the TCC shall include technical representatives from all local and state governmental agencies directly related to and concerned with the transportation planning process for the RPO planning area. Initially, the membership shall include, but may not be limited to, the following:
 - A. The Manager, Assistant Manager, Planner, Clerk, or Engineer from each of the four counties of the RPO planning area, or his/her designated staff representative.
 - B. The Chief Administrative Official, City Planner, City Engineer, or City Clerk from each member municipality in the RPO planning area, or his/her designated staff representative.
 - C. Division Engineer serving Highway Division 4, NCDOT, or his/her designated staff representative.
 - D. Manager, Transportation Planning Branch, NCDOT, or his/her designated staff representative.
3. Membership of the TCC may be altered on the basis of a majority vote of its membership and approval of the TAC of the RPO. One alternate may be designated for each member providing they meet the same criteria as the original appointee. Membership may be further defined in the duly adopted bylaws. An RPO TCC membership roster will be compiled and updated at least annually, listing each attendee and alternate, if applicable, for each member-county or municipality. The membership of a county or municipality member who fails to send the appointee or alternate to two consecutive RPO meetings will be designated as a vacant seat and will not count towards quorum. Attendance at future meetings will reinstate the member.
4. A quorum is required for the transaction of all business, including conducting meetings or hearings, participating in deliberations, or voting upon or otherwise transacting the public business. A quorum consists of 51% of the members of the TCC, plus as many additional members as required to ensure that 51% of possible votes are present. The TCC shall meet when it is deemed necessary, appropriate and advisable. The TCC will be staffed by Nash County. The TCC shall by majority vote of the membership elect one member to serve as a Chairman with the responsibility for coordinating the committee's activities. Membership of the TCC may be altered on the basis of a majority vote of its membership and approval of the TAC of the RPO.

Section 5. It is further agreed that all participating agencies will assist in the rural transportation planning process by providing planning assistance (where possible), data, and inventories in accordance with the approved PWP.

Section 6. Each county and its RPO member jurisdictions shall have the support of the RPO staff in developing local transportation projects and priorities. Each member agrees to coordinate its transportation plans with those of other RPO members. Additionally, by consensus, the RPO may identify projects of a regional nature for development and presentation to NCDOT for consideration.

Section 7. Parties to this Memorandum of Understanding may terminate their participation in the continuing transportation planning process by giving 90 days written notice to the other parties to the date of termination.

Section 8. Municipalities desiring to join the RPO following the signing of this Memorandum of Understanding must do so no later than 90 days after the date given below in Section 10, by submitting a fully-executed Municipal Statement of Adoption. Any municipality desiring to join the RPO after the initial 90-day period must notify the lead planning agency and the other members of the RPO in writing of its intent to join, and provide each with a copy of a fully-executed Municipal Statement of Adoption. New memberships will become effective on July 1st of each year.

Section 9. This Amended Memorandum of Understanding supersedes and replaces any prior memorandum(s) of understanding between the Parties regarding the RPO.

Section 10. In witness whereof, the Parties have been authorized by appropriate and proper resolutions, and/or legislative authority to sign this Amended Memorandum of Understanding, this the 31 day of January, 2008.

BY:

COUNTY OF EDGECOMBE

Charlie R. Hull
Chairman

Carolyn S. Hedgepeth
Clerk to the Board

COUNTY OF JOHNSTON

Cookie Pope
Cookie Pope, Chairman

Paula G. Woodard
Paula G. Woodard, Clerk to the Board

COUNTY OF NASH

Blaine Maynor
Chairman

Whynell
Clerk to the Board

COUNTY OF WILSON

Tommy
Chairman

Ames Stueck
Clerk to the Board

NCDOT


Lyndee
Secretary

Approved as ^{to} execution

Lisa C. Over
Assistant Attorney General

**MUNICIPAL STATEMENT OF ADOPTION
OF THE
AMENDED MEMORANDUM OF UNDERSTANDING REGARDING
THE RURAL PLANNING ORGANIZATION
FOR EDGECOMBE, JOHNSTON, NASH AND WILSON COUNTIES**

The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of SPRING HOPE, 12TH day of MAY, 2008.



Mayor, Town of SPRING HOPE



Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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AMENDED MEMORANDUM OF UNDERSTANDING REGARDING
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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of PINE LEVEL, 22ND day of APRIL, 2008.



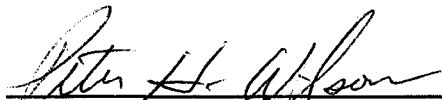
Mayor, Town of



Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of Wilson's Mills, 18 day of April, 2008.



Mayor, Town of Wilson's Mills



Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

Castalia, 03 day of June, 2008.

Ellene Drake Leonard
Mayor, Town of

Angela Ellwitt
Clerk to the Board

MUNICIPAL STATEMENT OF ADOPTION
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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of Smithfield, 7th day of May, 2008.

Lawrence R. Johnson
Mayor, Town of

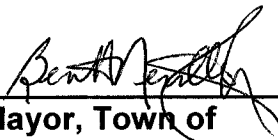
Debra Woodrum
Clerk to the Board



**MUNICIPAL STATEMENT OF ADOPTION
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AMENDED MEMORANDUM OF UNDERSTANDING REGARDING
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FOR EDGECOMBE, JOHNSTON, NASH AND WILSON COUNTIES**

The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

WHITAKERS, 5th day of MAY, 2008.



Mayor, Town of



Clerk to the Board

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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

RED OAK, 5th day of MAY, 2008.

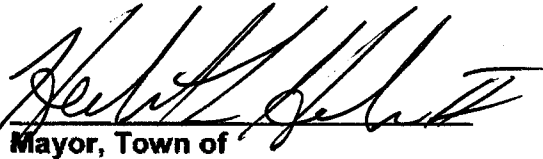
Alford L. Maister
Mayor, Town of

Caralyn G. Biggs
Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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FOR EDGECOMBE, JOHNSTON, NASH AND WILSON COUNTIES**

**The Amended Memorandum of Understanding for cooperative comprehensive,
and continuing transportation planning and the establishment of a Rural Planning
Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the
participating municipalities in each county is hereby adopted by the Town of**

Kendy, 28th day of April, 2008.



Mayor, Town of



Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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FOR EDGECOMBE, JOHNSTON, NASH AND WILSON COUNTIES**

The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

Benson, 22nd day of April, 2008.

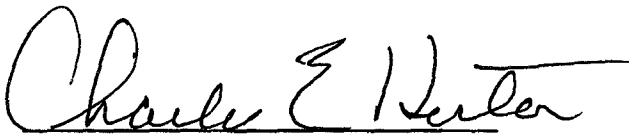
William W. Mansurff
Mayor, Town of Benson

Connie M. Sorrell, cmc
Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

Salma, 23 day of April, 2008.



Mayor, Town of



Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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FOR EDGECOMBE, JOHNSTON, NASH AND WILSON COUNTIES**

The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

Tarboro, 9th day of June, 2008.

Donald A. Morris


Mayor, Town of

Pamela B. Pate

Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of Stantonburg, this 29th day of May, 2008.


Mayor, Town of Stantonburg


Clerk to the Board



**MUNICIPAL STATEMENT OF ADOPTION
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THE RURAL PLANNING ORGANIZATION
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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

Saratoga, 4 day of June, 2008.

Charles Thomas Hatcher
Mayor, Town of

Brenda N. Wilson
Clerk to the Board

**MUNICIPAL STATEMENT OF ADOPTION
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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

Elm City, 13th day of May, 2008.

Shady N. Smith
Mayor, Town of

Vicki Mercer
Clerk to the Board

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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

Black Creek, NC day of May 13, 2008.

Howard R. Moore

Mayor, Town of

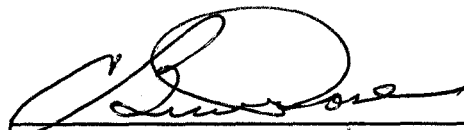
Barbara Aycock

Clerk to the Board

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The Amended Memorandum of Understanding for cooperative comprehensive, and continuing transportation planning and the establishment of a Rural Planning Organization for the Counties of Edgecombe, Johnston, Nash and Wilson and the participating municipalities in each county is hereby adopted by the Town of

Wilson, 15th day of May, 2008.



Mayor, Town of Wilson



Clerk to the Board

